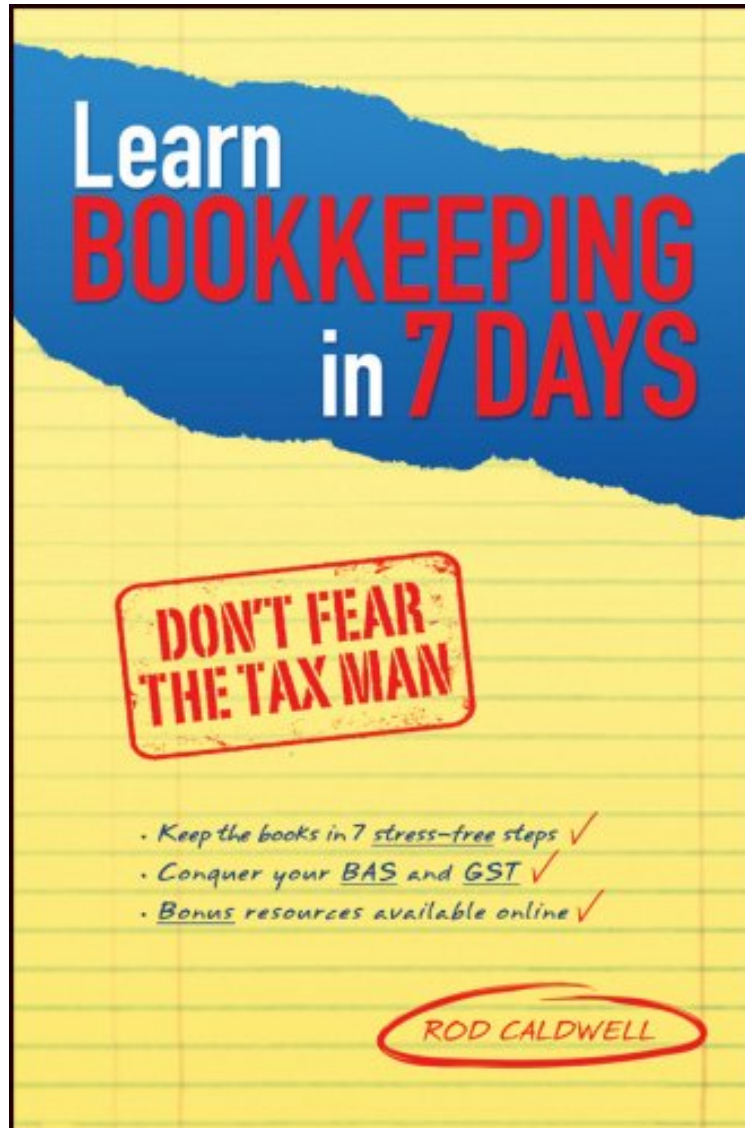


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Learn Bookkeeping in 7 Days: Don't Fear the Tax Man

Rod Caldwell

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conquering your BAS, and all that's in between. In 7 quick and easy steps this book arms you with the knowledge you need to move to more advanced systems and will free up your time to focus on your business. Packed full of taxation tips, tricks and traps, this is essential reading for all small business owners and anyone wanting to easily and quickly learn bookkeeping. *Bonus resources can be downloaded from the author's website at www.tpabusiness.com.au.

From the Back Cover Do you struggle with keeping your books? Do you dread facing your finances? Do you constantly fear that the tax man will come knocking? Learn Bookkeeping in 7 Days is your step-by-step guide to taking the stress out of keeping your books! This small business guide covers all of the basics, from setting up a general ledger through to confidently conquering your BAS, and all that's in between. In 7 quick and easy steps this book arms you with the knowledge you need to move to more advanced systems and will free up your time to focus on your business. Packed full of taxation tips, tricks and traps, this is essential reading for all small business owners and anyone wanting to easily and quickly learn bookkeeping. Rod Caldwell is a tax accountant who worked for the Australian Taxation Office for 20 years before leaving to start a new career at a TAFE Lecturer in business studies. He deals day-to-day with small business owners and operators. Bonus resources can be downloaded from the author's website at www.tpabusiness.com.au. About the Author Rod Caldwell is a tax accountant who worked for the Australian Taxation Office for 20 years before leaving to start a new career as a TAFE lecturer in business studies. He deals day-to-day with small business owners and operators.