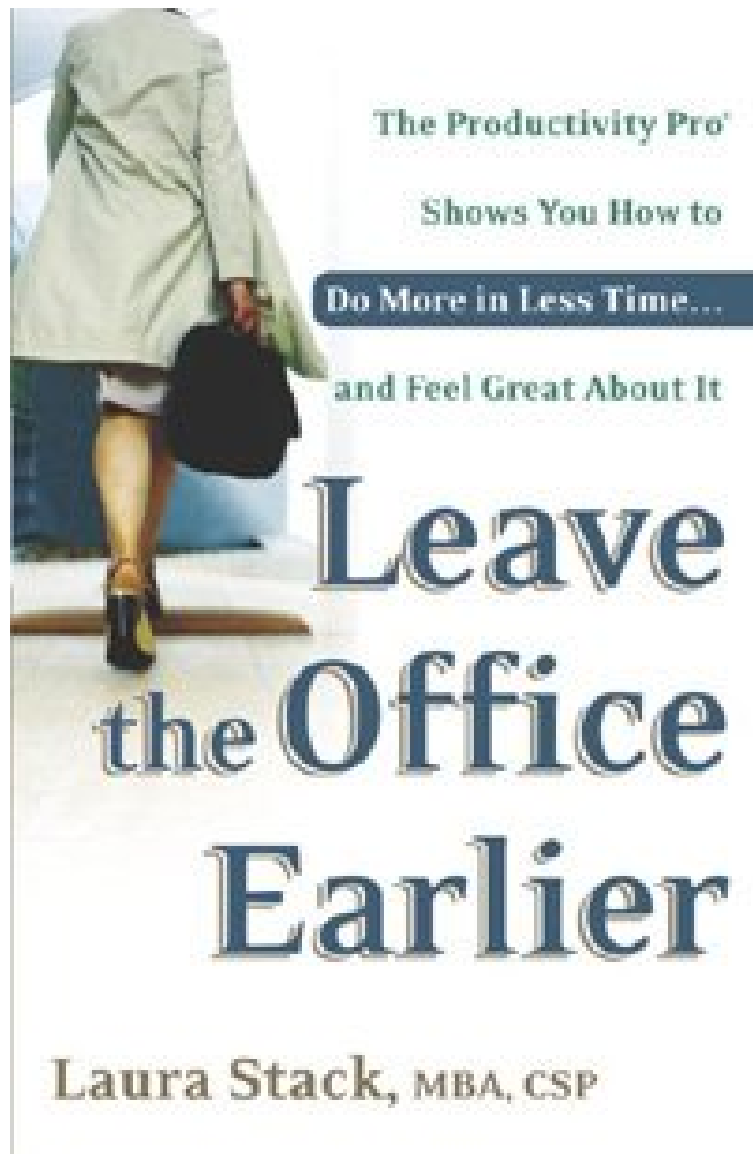


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## Leave the Office Earlier: The Productivity Pro Shows You How to Do More in Less Time...and Feel Great About It

Laura Stack

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**Laura Stack : Leave the Office Earlier: The Productivity Pro Shows You How to Do More in Less Time...and Feel Great About It** before purchasing it in order to gage whether or not it would be worth my time, and all praised Leave the Office Earlier: The Productivity Pro Shows You How to Do More in Less Time...and Feel Great About It:

8 of 9 people found the following review helpful. Leave the Office EarlierBy NikiI recommend this book for anyone

who has lost the big picture of their life and where work fits into it. I have been very dissatisfied with work as of late. I feel like I work hard, I am there for long hours, but have not been as productive as others. Working through the exercises in the book has helped me more than I could have imagined! You have to do the work sheets. It is not a book to just skim through. As a result my goals are more streamline and priorities adjusted and as a result I get out of work earlier. I was spending time doing tasks that I felt were important but in reality were not. I just bought two more for my partners. Note I believe this is very helpful for women, in particular, who spread themselves too thin and do too much multi-tasking. Women see all the little things at work that need done, do not necessarily delegate, and do those little things that others may not even notice. All of which in the end only waste time. I believe it is good for those work-a-holics who think they need to stay. On your death bed you will not say to yourself I should have spent more time at the office. Thank You. Nicole Bunch 0 of 0 people found the following review helpful. Great book for those looking to do MORE w/ LESS time By H. NGUYEN Since I've gotten this book and practiced some of the things I learned, I've really noticed some improvement. Easy tips that can shave an hour here, 20 minutes there, 5 minutes here and there, and they all add up. You start off doing a self-assessment to identify the largest gaps. From here, you can, and I recommend you do, skip to your largest area of opportunity and start closing the gaps. If you like me, you'll see a improvement right away. As a recent grad who spent more time in college "GOING to study..." than actually studying, there was some real opportunity for improvement. 0 of 2 people found the following review helpful. Everyone Can Benefit from This Book By Tom K. Take the test. Identify your priority chapters. Find 5 things to change and make new habits. You'll leverage 3 hours into 100 hours of savings. Repeat. This is a practical book with practical recommendations. Share with your friends and colleagues. They will thank you. David Allen's "Getting Things Done" remains the king of time management frameworks for those who value that approach.

Long hours. Juggling family and work. Deadlines. High stress levels. Today's professionals are feeling more overworked and overwhelmed than ever before. Yet you CAN get more done than you ever thought possible—and still get home to your real life sooner. Laura Stack, "The Productivity Pro," shows you how. Leave the Office Earlier explores the ten key factors that improve results, lower stress, and save time in today's workplace. Fun, interactive quizzes speed you to exactly the advice and techniques you need the most. You can tailor this information-loaded book to your own needs by focusing on your problem areas—such as time-wasters, distractions, email overload, or poor organization—and by following the easy-to-implement solutions. With Laura Stack's help, you'll work more efficiently and be more productive in every area of your life, so that you can really live according to your priorities. Don't just work faster. Work better, reduce stress, and leave the office earlier! [www.broadwaybooks.com](http://www.broadwaybooks.com)